

## APPLICATION FOR EMPLOYER DEFERRED TUITION PAYMENT



In order to be eligible for Saint Louis University's deferred payment plan, you must:

1. Pay all tuition and fees not covered by your employer by tuition due date. Complete this information and submit it to:  
Carolyn Merkel, One Grand Blvd., DuBourg Hall, Room 121, St. Louis, MO 63103 Phone: 314-977-2405; Email: [thirdpartybilling@slu.edu](mailto:thirdpartybilling@slu.edu).
2. Provide a copy of your employer's tuition policy upon request.
3. Submit a new form each semester.

### TO BE COMPLETED BY STUDENT

Student name:	
Banner ID:	
Semester deferment is requested:	
Credit hours registered for in semester:	
Start and end dates of semester:	

### TO BE COMPLETED BY EMPLOYER

I certify that the above-named applicant is employed by this organization and is eligible for tuition benefits in the amount of \$ \_\_\_\_\_ or \_\_\_\_\_% for the semester.

Name:	
Organization:	
Title:	
Email:	
Address:	
Email:	
Telephone:	

By filling out this and submitting this form, the student agrees to the following:

1. I understand that if I do not achieve the required grades for my employer to provide payment or drop courses, I must make payment arrangements for balance due before enrolling for future terms.
2. I understand that it is my responsibility to provide grades, bills, or other documentation to my employer for proper payment. I am responsible for all fees or finance charges that are added to my account.
3. If my employment or employment benefits change during the semester, I will notify the student financial services office (314-977-2405) and make payment arrangements for my courses.
4. I understand that any misuse, misrepresentation or inability to follow procedures may result in disqualification from Saint Louis University's tuition deferment option.