

University Policy for the Distance Education Committee (DEC) Membership

Version: 2.0

Responsible University Official: Provost

Effective Date: August 15, 2021

1.0 Introduction

The Provost relies on the Distance Education Committee (DEC) for developing and overseeing policies and processes for the effective delivery of high-quality distance education at Saint Louis University in compliance with Higher Learning Commission (HLC) and federal guidelines. The Provost establishes priorities for the DEC, and the DEC meets on a regular basis throughout the academic year and summer as needed.

2.0 Scope

This policy governs representation and the selection process for membership on the DEC.

3.0 Chair of DEC

The Associate Provost for Distance Education, or an individual appointed by the Provost, chairs the DEC.

4.0 Representation on DEC

1. The following Colleges/Schools and academic support units will be invited to appoint a representative(s) to DEC. Representatives from the Colleges, Schools, and degree-granting centers should be faculty.
 - Chaifetz School of Business
 - Center for Advanced Dental Education (CADE)
 - College for Public Health and Social Justice
 - College of Arts and Sciences
 - Doisy College of Health Sciences
 - School of Law
 - University Libraries
 - Parks College of Engineering, Aviation and Technology
 - Saint Louis University's Center for Health Outcomes Research (SLUCOR)
 - School of Education
 - School of Medicine
 - Valentine School of Nursing
 - School for Professional Studies
 - Division of Student Development (minimally, a representative from the Center for Accessibility and Disability Resources)

- Division of Information Technology Services
 - Provost's Office
 - Reinert Center for Transformative Teaching and Learning
2. The DEC will invite other community stakeholders to meetings as appropriate. Representation may change periodically should Colleges/Schools realign, or should the DEC Chair or Provost see a need for other voices on the Committee.
 3. The Dean, Vice President, Director, or Provost from each College, School, Division, or Provost's Office will choose the DEC member(s) from the respective unit. Each member will serve a two-year term. Reappointment or selection of a new representative is the purview of the Dean, Vice President, Director, or Provost from each College, School, Division, or Provost's Office.
 4. Recommendations to go forward to the Provost will be based on majority vote by all DEC members.

5.0 APPROVALS

This policy was:

1. Updated on August 15, 2021 to reflect minor changes.
2. Approved by CADD: *May 23, 2018*
3. Approved by Provost Nancy Brickhouse: *May 17, 2018*
4. Approved by DEC: *May 11, 2018*